

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time:** 1/8/09 – 9:30 a.m.

**Location:** Human Services Center Brookfield Room

**Committee Members:**

<u>X</u> Curtis, John	<u>X</u> Lee, Lorraine
<u>X</u> Farrell, Dennis	<u>X</u> Pagels, Nancy
<u>X</u> Goetz, Jennifer	<u>X</u> Turkoske, Julie
<u>X</u> Graham, Bill	<u>EA</u> Weidmann, Larry
<u>X</u> Hansen, Patricia	<u>EA</u> Wolff, Sandy
<u>X</u> Johnson, Scott	<u>X</u> Zaborowski, William
<u>X</u> Lee, Glenn	

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

X Bellovary, Cathy  
X Woyak, Barbara

**Call to Order:**

Vice Chair Bill Graham call the meeting to order at 9:35 a.m.

**Announcement:**

Cathy Bellovary, Director of the ADRC, shared very difficult news with the Board. Jack Bodien, Operations Manager of the ADRC, passed away during the previous night. There was a moment of silence observed, and good remembrances shared.

**Approval of minutes of December 4, 2008 meeting:**

Bill Graham called for approval of the December 4, 2008 meeting minutes. Dennis Farrell moved to approve the minutes; Bill Zaborowski seconded the motion; all in attendance approved. The motion is carried.

**Educational Segment:**

Barbara Woyak, Projects and Planning Analyst for the ADRC, presented a summary of information from Beacon, the State of Wisconsin information gathering software, used by ADRC's throughout the state. Barbara has completed initial training on Beacon for all of the ADRC Specialists. Raw data on 9 months of activity on the ADRC was presented to the group. Barbara stated that statistics for 2009 will be much more complete and accurate with a full year of data and the experience of the ADRC Specialists more developed. Barbara went over the two page handout detailing contacts with the department – phone, walk-in, home visits, email, and written correspondence. There were many questions and much discussion. Barbara will present updates quarterly to the Board.

**Director's Report:**

- Cathy Bellovary reports that she is doing many presentations to community groups throughout the county sharing information about the services of the ADRC.
- Cathy reports that the initial waitlist has been decreasing steadily and the transitional waitlist is about 150.
- The ADRC and MCO collaboration is going well, however some client services are being dropped by the MCO's as they reassess the ADRC client care plan.
- The new ADRC Resource Guide will be ready for pick-up in February.
- The department will look at procedures during 2009 in an effort to streamline work processes.
- The Caregiver Library will undergo a reorganization in 2009. Additionally, the library currently has a listing of the resources available through Children's Hospital, and will be adding an Alzheimer's Association drop-off point for clients.
- The department is looking for volunteers, needed in numerous areas of department programming.
- The web site continues to draw many people interested in the services offered by the ADRC, and receives numerous emails from individuals looking for assistance.
- One of the Elderly Benefit Specialists is leaving to go to Care Wisconsin. The job is posted and the hiring process will begin soon.
- Both the Elderly and Disability Benefit Specialists are very busy, due to the strong need in the community.
- Cathy responded to a Board member's concern about the slow reimbursement from the MCO's. Several Board members shared similar concerns. Cathy will share these concerns directly with the MCO's.

**GWAAR Report:**

The Greater Wisconsin Agency on Aging Resources is a new statewide entity to administer funds and promote quality services for older adults under the auspices of the Older Americans Act. While much of GWAAR's focus is on providing technical assistance and oversight to local Aging and Disability Resource Centers and their staff, a special project component is linked to the State Health Insurance and Assistance Program (SHIP) to provide education and counseling to professionals, beneficiaries, and caregivers regarding Medicare and other benefits.

The mission of GWAAR is to enable older adults to remain vital, active, participating members of society by advocating for the development and continuation of quality services; providing accurate information; offering educational programs and other opportunities; and, to provide assistance and guidance to families, caregivers, providers of services, elected officials, businesses and the community.

John Curtis shared that the transition from SEWAAA to GWAAR has gone well. There has been a reorganization of staff and a change of location of the offices.

**CWAG**

John Curtis reports that CWAG has board meetings monthly and the group continues to be challenged with many statewide issues. Division meetings are planned throughout the state in the summer of 2009.

**Adjournment:**

Bill Graham asked for a motion to adjourn the meeting. John Curtis moved to adjourn; Dennis Farrell seconded the motion; all in attendance approved. The motion is carried.

**Meeting Dates and Times/Next Meeting:**

February 5, 2009 - 9:30 a.m. Brookfield Room, Human Services Center

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

*Recorded and Submitted by Pat Popowski on 1/8/09.*